

West Irondequoit Central PTSA
September 14, 2021 Meeting Minutes

I. Attendance Sheet on file (Zoom participant list)

II. Julie Boland opened the meeting at 7:01 p.m.

III. Introduction of 2021-2022 Executive Committee

IV. IHS Student report

- *Nicole Lamberson*. Student council started talking about homecoming. Game is 10/8 and homecoming week leads up to it, picked teachers to vote on floats, etc. Fall sports have started, JV/Varsity had preseasons. Everything is starting – kids are getting used to their schedules and new classes.

IV. Administration/Principal/School Reports:

- District
 - *Michelle Cramer (Assistant Superintendent of Human Resources)*. Really positive start to the school year. Thank you to our greater community. Transportation update: so far, so good. Nationwide bus driver shortage. Shout out to Mary Jo and Transportation department. Transportation problems – call transportation department to work through. There is still a need for lunch monitors and subs.

Building reports below were provided by building reps noted, with some additional information from Maryanne Heiman (Dake principal).

- Listwood
 - *Katie Groth*. Giving t-shirts to new students and staff. Putting together family event. Give out birthday books to all the kids. Leo's Pies fundraiser starting next week. Picture day: 10/12 ; curriculum night: 9/30.
- Southlawn
 - *Kate Copeland*. Leo's Pies fundraiser in October. Family night: October 15 Trunk or Treat. Picture day: 9/24; curriculum night: 9/28.
- Briarwood
 - Picture day: 10/15; curriculum night: 9/27.
- Colebrook
 - *April Palladino*. Provided popsicles at supply drop off. Bike rodeo on September 24. Discussing fundraising, spiritware. Bookfair on the books for October. Picture day: 10/4; curriculum night: 9/30.
- Brookview
 - Picture day: 9/24; curriculum night: 9/23.
- Seneca
 - Popsicles event. Picture day: 10/4; curriculum night: 9/22.

- Rogers
 - *Jenn Peterson*. First meeting scheduled soon with new principal. Dr. Richards has officially started. Curriculum night, picture day. Care week. 9/17-24. Picture day: 9/27; curriculum night: 9/29.
- Iroquois
 - Picture day: 10/12; curriculum night: 9/29.
- Dake
 - *Jami Encina*. Getting ready for open house, promoting membership, and selling stickers. Getting ready for spirit wear sale. Considering Mark's Pizza voucher fundraiser/support. Pictures tomorrow. Snacks during open house. Picture day: ; curriculum night: .
- IHS
 - *Adrinne Raines*. August 25: Freshman orientation – served pizza lunch to parents and students, enthusiastic response and great feedback. August 30 – 31: Painted parking spot for gold students; not a PTSA event, but if it happens again PTSA can support? School pictures 9/15 and 9/16. September 23: college application information night and open house. PTSA presence will include snack sale, maybe a raffle. Will have flyers. Excited to get back in the building and drive membership. Can share QR code to get straight to the membership website. Senior t-shirt sales ending soon.
- Principal Report
 - Maryanne Heiman (Dake). Principals are excited to have everyone back in the building (also provided building

VI. Committee Reports

- BOE Update
 - Matt Fink and Rosa Vargas-Cronin – our board liaisons.
- WICPTSA Membership
 - *Colleen Smith*. 63 members to kick off the school year. New website, no printed calendar, instant access to our exclusive online calendar. Thanks to Pat Hartman at the district office for coordinating new calendar. Hope to drive membership with accessibility and updatability of online calendar. Note that confirmation email with calendar access code comes from NYS PTA and might go to spam folders. Calendar is only digital but is a pdf that can be printed.
- WITA representative.
 - *Maureen Bacchetta*. Teachers haven't met yet. Colleen will assist with membership/calendar access. Maureen suggested that we sell the reusable bags again.
- Helmer Nature Center
 - Getting back to traditional events and welcome back students to in-person field trips. Fall Festival – Sunday of Columbus Day weekend. Night hike Saturday 9/18.

VII. Treasurer's Report

- *Melissa Levesque*. \$27K in bank account. Have rolled over buildings' balance and forgave deficit. Proposed budget highlights: Income – expecting membership, money comes in from Clix, spiritware (spring). Expecting about \$11k in income. Expecting usual expenses to come back (e.g., cultural arts). Other money that went unspent – scholarships for camps. Revamped website; easier to use and navigate, was an expense. Overall, expect about \$17K in expenses. We have contributed to buildings if they didn't feel comfortable with fundraising.

VIII. Meeting Adjourned

- Next meeting: 10/12, same time, may be zoom or in person – will send update before meeting.

West Irondequoit Central PTSA
October 12, 2021 Meeting Minutes

I. Attendance Sheet on file.

II. Julie Boland opened the meeting at 7:01 p.m.

III. Meeting minutes were approved.

IV. IHS Student report. *No student in attendance.*

V. Treasurer's Report

- Melissa Levesque.
 - Bank balance 9/30/2021: \$ 28,045.99
 - 2020-2021 Budget Vote. Unanimously approved.

VI. Administration/Principal/School Reports:

- District
 - *Michelle Cramer (Assistant Superintendent of Human Resources)*. District website has been updated. We are working on our Strategic Plan, which is on the website.
- WICPTSA VP Administrative Affairs
 - *Erica Kane*.
 - Wants to know who we are all using for spiritware
 - Seem to be several different vendors
 - IHS doesn't do spiritware (IHS spiritware is through the bookstore due to sports team requirements.)
 - Everyone should reach out to Erica for help with volunteers at any point
- Listwood
 - *Amanda Sabocheck*. Playground night with cider and donuts, great turnout. Just finished sale for Leo's pies. Birthday books (every month) – kids who are having a birthday that month get a book, pencil, and note from the PTSA; parents sign up to volunteer for the month. School pictures today. Listwood spiritware and book fair coming up. Planning bingo night and carnival.
- Southlawn
 - *Jackie Andersen*. October 15 Trunk or Treat. Upcoming: fundraising and events. Leo's Pies, next month gratitude event. Planning Bingo in the winter, spring carnival.
- Dake
 - *Amanda Insalaco*. Working on honor roll event (considering breakfast, tootsie rolls/gelatin free options?). Spiritware is big: people are requesting stickers, face masks + the usual; working on sale to be in before the holidays.

- IHS
 - *Adrinne Raines*. Good feedback for new open house format (one-on-one rather than classroom). Did not have bake sale (usually biggest fundraiser), had prepackaged snack sale – okay sales. Just finished Homecoming, PSATs coming up. Chorale is coming up, other things. Yearbooks on sale now. Small events coming up, planning more staff appreciation (farm to table event). Need to fundraise for spring events (prom, etc.). Challenge of not having as much building presence. Planning virtual post-high school planning workshop (all grades). Thanks to Dake for sending reps during open house.
- *No reps reporting from Briarwood, Colebrook, Brookview, Seneca, Rogers, Iroquois.*
- Principal Report
 - *Alicia Spitz (Brookview and Seneca)*. Thank you for help with picture days. Lots of fundraisers going on, esp. K3. Spiritware. Gearing up for Halloween parades on 10/29. Ideas for Bingo night – renting space at the high school and doing a movie night; or doing an outdoor movie. No food in the auditorium, but concession stands outside.

VI. Other Reports

- Reflections Art and Literature Contest
 - *Tabatha Cleckner*. Rules and Entry form for this year are posted on WICPTSA website.
- Wellness Week
 - Coordinated through Lindsay Snyder. Erica will follow up with Lindsay and follow up with building reps if there's anything to do. K-3 Wellness announcement daily.
- WITA
 - *Scott Steinberg (President of WITA)*. Thanks to PTSA. Looking forward for school-related professional recognition day. Tuesday Nov. 16 – recognize people who work in the schools who are not teachers or administrators.
- Board of Education. *Rosa Vargas-Cronin*.
- Membership.
 - *Colleen Smith*. 178 members. We had 2000 members 6-7 years ago. Coming up with other collaborations and PR to promote. Our website is upgraded. PTSA calendar is now online available for all members, can be updated.
- Thank you for WICPTSA for providing a prize for the spirit week contest at Central.

VII. Meeting Adjourned at 7:32

West Irondequoit Central PTSA
November 9, 2021 Meeting Minutes

I. **Attendance Sheet** on file.

II. **Julie Boland opened the meeting at 7:04 p.m.**

III. **IHS Student report.** *Nicole Lamberson.* Sports – most fall are coming to close. Winter sports should all be registered. Dake musical this upcoming weekend. HS students helping backstage. Clubs ramping up. Student Councils – Socktober event, donating to House of Mercy. Children’s Holiday party – 21 kids in the party; 10-15 members of Student Council will attend. Student governments raising money for homecoming, prom, etc. Class of 2024 popcorn fundraiser – popup stores. DECA food collection last weekend. Dake-IHS took youth risk survey today; lengthy; people were worried it will be traced back to them; didn’t list all races and no category for other.

- Students should feel free to reach out to PTSA for help with fundraising.

IV. **Treasurer’s Report**

- *Melissa Levesque.*
 - Bank balance: \$35,410
 - Still need to share building budgets for approval by executive committee.

V. **Administration/Principal/School Reports:**

- District
 - *Michelle Cramer (Assistant Superintendent for Human Resources).* Digital equity survey – goal of 100% participation; about 300 returned so far. Webinar next week to give a strategic plan update. Lots of events in October and upcoming.
- WICPTSA VP Administrative Affairs
 - *Erica Kane.* All the buildings. Building rep meeting before January meeting.
 - Next year - coordinate Leo’s Pies fundraisers so they don’t overlap?
 - Discussion of coordinating Irondequoit Community Cupboard boxes
- Seneca
 - *Tammi Hittepole.* Finished spiritware sale, bookfair, open house. Currently having Leo’s Pies. Looking forward to singalong, planning winter event but not sure what it will be.
- Southlawn
 - *Jackie Anderson.* Trunk or treat was awesome, high attendance, collected a few donations. Bigger next year; families loved it. Leo’s Pies – pickup 11/20, also cider and donuts and playground event at the same time. Probably not doing bingo for our winter event, but considering a movie night at the high school instead, with fundraising and still a larger event. Still planning spring carnival.

- Julie – suggested splitting movie by grade level if HS isn't available.
- Rogers
 - *Becky Weber*. No physical event yet. Pie fundraiser, pies picked up tomorrow, recommend Leo's Pies: easy and makes good money. Would like to do a glow dance; did several years ago: bought black lights (Rogers owns black lights); Dollar Store has blacklight friendly balloons.
 - Discussion of how to do social distanced: think about using larger facilities at other buildings to be more COVID friendly, dividing grades in different spaces.
- Dake
 - *Anne Flanigen*. Going to start spiritware. Honor roll – fruit rollups & fruit snacks.
- IHS
 - *Adrinne Raines*. October is a whirlwind. After high school planning event. Youth risk survey - someone has usually come afterward to talk about the results. Joe Jackson is coming this year to talk about the results of the survey and will also talk about his role at the district. Bookstore – just hired a bookstore clerk, might get rid of their spiritware and give spiritware fundraising back to the PTSA. Looking for low-cost t-shirt options. Teachers especially want a low-cost option (don't just want a \$40 sweatshirt). Met with owners of the new Chick-Fil-A about doing a spirit night, may do more than one. ACTs, SATs coming up first week in December. Jazz ensemble, symphonic orchestra have events. Lots of students getting jobs. Lots of college reps, union reps in from trades coming into the school to talk to students. ASFAB soon. Donation box for ICC; donations went in DECA boxes.
- *No reps reporting from Briarwood, Brookview, Colebrook, Listwood, Iroquois.*
- See Principal's Report (attached following minutes).

VI. Other Reports

- WITA
 - *Maureen Bacchetta*. School Related Professional Day. Tuesday 11/16. Collaboration between PTSA/District/Union. Letter signed by all three, goes out to thank SRPs (crossing-guards, teaching assistants, cafeteria workers, etc.) Also cookies. PTSA coordinates distribution (thanks from WITA for coordinating this!).
 - *Erica Kane*. Local baker will be baking cookies for everyone. Erica will pick up, volunteers will label and distribute.
 - *Adrinne Raines*. Due to supply issues with toner/paper and to avoid having SRPs distribute, letter will go out in the newsletter. Hard copy letters will go to other groups (e.g., Kessler Center, St. Kateri, town for crossing guards) so that they can share/post. Have updated numbers from all the relevant organizations.

VII. Meeting minutes were approved.

VIII. Meeting Adjourned at 7:36.

Principal Report

Briarwood	Our Fall Family Event was a blast – students danced to scary music, played games, and enjoyed dressing in their Halloween costumes. Thanks to the PTSA for all your efforts to coordinate a COVID-safe event! Also, the Leo’s Pie Fundraiser and Food Drive is off to a great start.
Brookview	Food Drive off to a GREAT start! Open house and book fair on November 18 th . Thanks to Mrs. Joyce and Mrs. Arrowood for all of their support with our book fair.
Colebrook	Thanks to PTSA for everything you did to organize the Scholastic Book Fair that coincided with our Open House. The students and families were so excited to peruse the books, make wish lists, and BUY! Thank you so much for a well-organized event that also ensured COVID guidelines.
Listwood	The Scholastic Book Fair was a big hit! Thank you to the PTSA members who organized it.
Seneca	Fall PTSA Open House and Book Fair- HUGE success! Grateful for all of our support- in particular Mrs. Flanigen, Mrs. Horton, Mrs. Hittepole and Mrs. Ferrigno
Southlawn	Our first annual Trunk or Treat was a huge success! So many families came out to safely trick or treat.
Iroquois	We are so grateful to our PTSA reps for their support with Friday’s 4 th -Grade Family Night event, as well as last month’s Halloween Obstacle Course and Fall Craft event.
Rogers	All 4 th graders have received new laptops! All students will receive a recognition at a special ceremony soon.
Dake	-We are looking forward to celebrating our First Quarter Honor Roll recipients at the beginning of December. Thanks, in advance, to the PTSA for supplying a small treat to all of our students that received this recognition. -A Year with Frog and Toad opens Friday! Tickets are on sale for \$10 each. Come support our Dake students!
IHS	Midterm Week- classes are in session, Symphonic Band- 11/16, Post High School Planning Workshop 11/17 (virtual), NHS Induction 11/22, Jazz Ensemble/Choir 11/29, Fall Drama 12/2-4

West Irondequoit Central PTSA
December 7, 2021 Meeting Minutes

I. Attendance Sheet on file.

II. Julie Boland opened the meeting at 7:01 p.m.

III. Meeting minutes were approved.

IV. IHS Student report. *No student in attendance.*

V. Treasurer's Report

- *Melissa Levesque.*
 - Bank balance: \$ 40,979.28

VI. Administration/Principal/School Reports:

- General Discussion
 - Plan for food drive in May/June. Ideas: ICC has top 10 requested items – divide among 10 buildings? Ask ICC how to best help them. WICPTSA challenge for each building; sponsor reward for each building.
 - *Kate Macri* (Colebrook rep) - School Supply boxes this year went well. Good deal on supplies, didn't markup too much. Convenient for families. Good quality. Ordering ends pretty early (June). Only works K-6. Ability to donate additional supply kits.
 - *Recruiting new parent volunteers:*
 - Start recruiting parents for next year and succession planning for building roles.
 - How to keep parents interested as their kids move up to next building. Remind parents they can help with older buildings before your kids get there.
 - *Reminder to be more welcoming and inclusive.* People want to feel more directly asked and feel like you have to know someone to be involved. It's harder when we don't get to see people in person.
 - *Can we get registrar to hand out PTSA information to new families?*
- WICPTSA VP Administrative Affairs
 - *Erica Kane.* Building rep meeting in January. Talking about rest of the year planning, spiritware, etc. Erica will send out meeting info to building reps.
- District
 - *Michelle Cramer.* Questions around support for community events (facilities use): Work with building level administration to fill out request. If you need AV, etc., they can help. If you need particular staff to help, work with building principal. Board of Ed – working on second wave of COVID-stimulus grants re:

needs around COVID. Congratulate K3 principals, students, and staff for study session – watch if you get a chance to get a taste of the work they do every day. Staffing needs – spread the word – we need substitutes: lunch monitors, teacher’s aides, teachers.

- Colebrook
 - *Kate Macri*. Bookfair at the end of October. Used Signup Genius to have people come to help with social distancing. Spiritware sale coming up in the spring. Having a breakfast for teachers with some of the bookfair proceeds. Collecting indoor recess supplies. Participating in can and hat/glove/mitten drive. Holding off on events until they can be outdoors again.
- Seneca
 - *Tammy Hittepole*. Spiritware and pie sale. Spiritware did well, not so much pies. Hoping to have a family event in January but not sure what.
- Southlawn
 - *Jackie Andersen*. Leo’s Pies successful. Pickup on 20th, also family gratitude event. Playground day with cider, donuts, coffee. Lots of parents want to be more involved. Planning family event in January. March night of creativity (was remote last year). Booked bookfair last week of May, same time as outdoor carnival. Starting to think about staff appreciation.
- Rogers
 - *Becky Weber*. Food drive. PTSA bought supplies for Builder’s Club. Planning dance in January.
 - *Jennifer Peterson*. Very successful food drive. Hat/glove/drive.
- Dake
 - *Laura Peterson*. Spiritware sale was lackluster (problems with promoting, sales not online). Snacks for honor roll students.
 - *Idea*: Send spiritware sales info to 6th graders in the spring.
- IHS
 - *Adrinne Raines*. Performing arts events. Lindsey Snyder coming to speak to PTSA about legalization of marijuana and the town’s decision to opt-in to legal dispensaries and adult use facilities. District has put out guidelines re: marijuana. Post high school planning workshop on the website – wealth of information. Fundraisers – Chick-Fil-A (maybe January). Still working on inexpensive t-shirt option for spiritware for teachers. Staff appreciation in the spring.
- *No reps reporting from Briarwood, Brookview, Listwood, or Iroquois.*
- Principal Report
 - *Brenna Farrell (Briarwood/Colebrook)*. Dake – collected for ICC. ICC collection across all buildings. 1st quarter honor recipients (recorded presentation). PTSA provided treat. Rogers – builder’s club did an ICC drive. Maker’s Space club starting. 4th Grade field trip to RMSC. Iroquois – service club led food and toy drive. Bookfair last week. Southlawn and Briarwood – successful Leo’s Pies

Fundraisers. Pie collection events. Listwood spiritware sale. K-3 Buildings Study Session – time to showcase teaching and learning.

VI. President.

We will continue to meet in person (unless we can't). Meeting with Dr. Johnson next Monday.

VI. Other Reports

- Honorary Life Award
 - *Nominations open until December 10 – please consider nominating someone!*

VII. Meeting Adjourned at 7:48.

West Irondequoit Central PTSA
January 11, 2022 Meeting Minutes

I. Attendance Sheet (Zoom attendance list) on file.

II. Julie Boland opened the meeting at 7:00 p.m.

III. No IHS student in attendance.

IV. Treasurer's Report

- **Bank balance:** \$40,679.55.

V. Administration/Principal/School Reports:

- District
 - *Michele Cramer (Assistant Superintendent of Human Resources)*. Monitoring staff absences closely. New guidance from Monroe County Health Dept and NYS Ed. If we went remote it would be because of staffing, but our goal is to remain open. Shout out to principals and staff for making sure things are covered so we can stay open.
- WICPTSA VP Administrative Affairs
 - *Erica Kane*.
 - Question about financial help with third grade and staff recognition from Central. Will the same help be available if schools need assistance? Executive Board will discuss.
 - Question about guidance around indoor activities. Inconsistencies among buildings.
 - Erica: First, coordinate with your principal at each school. If you want to do something indoor, coordinate to find the right space, find enough space, following all the guidelines. Maybe not a lot indoor right now. Erica can help coordinate, reach out to her.
- Principal Report
 - *Christian Zwahlen (Iroquois)*.
 - *Briarwood* -Bernadette D'Amato's 3rd grade honored Dr. Martin Luther King by putting words into action by making care packages and information about local free meals and other resources to share with community members who need them.
 - *Bookview*- Thanks to PTSA for a successful popcorn fundraiser
 - *Colebrook* – Second graders are examining social justice issues (Dr. King, Ruby Bridges, people who have shown the way in elevating voices and impacting communities for the better). Looking forward to annual

carnival. PTSA using APR to ensure each class can enjoy hands on activities during carnival

- *Listwood*. Bingo night – thinking creatively about doing it as an outside event.
 - *Seneca* – PTSA hosting family night on playground with hot cocoa and treat. Leo's pies was successful.
 - *Southlawn* – PTSA is sponsoring indoor recess equipment and toys.
 - *Iroquois* – Thanks to PTSA for help in December especially toy and food drives and December book sale. Winter concert before omicron (Band, orchestra, and choir) at IHS.
 - *Rogers* – Streaming winter concert tomorrow night in place of in person concert. Working on successful mini-town hall PSAs to talk about COVID safety, led by students. Snow sports club off the ground. Builder's club doing volunteer work; making cards for residents of Cherry Ridge Nursing Home next month.
 - *Dake and IHS*- Student government hosting spiritware. Guest speakers from Keeping Our Promise – firsthand accounts from refugees who are new to our community and how they contribute to our community at large.
- We forwent reports from individual building reps to save time to discuss bylaws.

VI. Bylaws

- *Kate Copeland*.
 - Bylaws expired 12/31/2021. Notification went out to members on 1/10/2022 including a copy of draft bylaws regarding vote on 2/8/2022.
 - Corrections that need to be made to circulating draft: membership cost for additional members is \$5, not 15; grammatical corrections to Article V, Section 14 and Article X, Section 2.
 - Changes from most recent bylaws: (1) regular meeting quorum reduced to 10 from 15; and (2) other changes made at the state level, including gender neutral language, minor change to reckoning of membership year, changes to how frequently dues are remitted to the state, and allowances for virtual meetings.
 - Vote on bylaws will be at regular meeting on 2/8/2022. We will need a quorum of 15 to approve.

VII. President report

February meeting will be over Zoom again. Hope it will be safe to meet in person again soon. January Executive Board meeting with Dr. Johnson postponed until February.

Honorary Life is postponed; hoping that we can do that in person (hopefully until March). We do have three great winners. There will be more to come and Erica will reach out to Maureen to share with teachers as soon as we know exactly what we're going to do.

VIII. Meeting Adjourned at 7:30.



General Meeting

February 8, 2022

7 pm

Meeting Minutes

- I. **Attendance Sheet (Zoom attendance list)** on file. Quorum established.
- II. **Julie Boland opened the meeting at 7:00 p.m.**
- III. **Vote to approve January 11, 2022 meeting minutes.**
 - Melissa Levesque moved to approve. Passed.
- IV. **Vote to approve new association bylaws.**
 - Kate Copeland moved to approve. Passed.
- V. **IHS Student report.** Nicole Lamberson. Sophomore. Q2 just ended, midterms. Class of 2024 Panera Fundraiser 2/9. Class of 2025 selling carnations, candy, etc. for Valentine's Day. Student council surprise for Valentine's Day upcoming. Sweet 16 and DSS – singing valentines. Signups for the talent show, auditions early April. Class of 2023 planning prom and selling Niagara Chocolates to fundraise.
- VI. **Treasurer's Report**
 - *Melissa Levesque.*
 - Bank balance. \$ 41,461.79
 - Schools can submit to Melissa for up to \$500 in assistance from Central for staff appreciation week.
- VII. **Administration/Principal/School Reports**
 - WICPTSA VP Administrative Affairs
 - *Erica Kane.* Building rep meeting last week. Probably one more by the end of the year. School supply drive for next year – need lists in the next couple of months; reps should work with their principals.
 - IHS
 - *Adrinne Raines.* Good turnout for Chick-Fil-A fundraiser.
 - Principal Report
 - *Dr. Christine Brown Richards (Rogers).* Briarwood – Wintry Wednesdays; parents volunteer support with crafts. Parent principal coffee 2/14. Spring talent show is upcoming. Colebrook – February carnival. Parent principal coffee 2/14. Listwood – Plays. Second grade this Thursday; then second, then third. Southlawn – Indoor recess drive. Dake – Celebrated student talent during recorded talent showcase. PTSA provided popcorn. Report cards coming soon; honor roll presentation. IHS – report cards go live 2/9. Mosaic club sharing awareness about racial day of healing. NHS organized table for self-care. Many athletic events and senior nights. Rogers – bookfair 3/9 – 3/11. Book cubby – a shelf with free books for students to keep to ignite the joy



of reading. Planning for spring talent show; 4th grade auditions today. Thanks to PTSA for all they have done.

VIII. Other Reports

- Honorary Life.
 - *Erica Kane*. We do have honorees. Looking to have in-person ceremony this year if we can (March or April).
- Community Service
 - *Jennie Governale-Fox*. Waiting for better weather.
- Helmer
 - *Nicole*. Team trivia – successful event. Looking forward to Maple Sugaring tours in March.
- WITA
 - *Maureen Bacchetta*. Help is available for the PTSA.

IX. President's Report

- *Julie Boland*.
 - Candidates' night coming up.
 - Please help with recruiting parents and other volunteers/support for PTSA at IHS and Dake.

X. Meeting Adjourned at 7:27.



General Meeting

March 8, 2022

7 pm

Meeting Minutes

- I. **Attendance Sheet** on file. A quorum was established.
- II. **Julie Boland opened the meeting at 7:02 p.m.**
- III. **Vote to approve February 8, 2022 meeting minutes.** Erica Kane moved to approve. Passed.
 - Any Chick-Fil-A fundraisers are on hold. Use other restaurants for now. More guidance coming from the district on this.
 - Send calendar updates (events) to westirondequoitcentralpts@gmail.com so that we can distribute an updated calendar to our members.
- IV. **No IHS Student in attendance.**
- V. **Treasurer's Report**
 - *Melissa Levesque.*
 - Bank balance is \$40,758.21.
 - Availability of funds to assist with building teacher/staff recognition. Reach out to Melissa with a proposal for staff appreciation and a revised budget and Central will provide up to \$500 per building to assist with staff appreciation.
 - Leftover building funds will roll over from 2021-2022 to 2022-2023, as they did for 21-22 and 20-21.
- VI. **Administration/Principal/School Reports**
 - District
 - *Michelle Cramer.* Board of Ed is working on budget. Watch the Board of Ed meetings to find out about budgeted development, work through COVID relief funds, additional positions posted with those. Still feeling staffing shortages, but absences are down and quarantine rules are easier. Still shortages in clerical, cleaning, etc.
 - WICPTSA VP Administrative Affairs
 - *Erica Kane.* Reminder about events and fundraising – work with your principals as COVID guidelines change.
 - Seneca
 - *Tammi Hittepole.* Open house, book fair, ice cream social night and artistic showcase coming up.
 - Rogers
 - *Becky Weber.* Book fair tomorrow. Spirit wear starting next week. Glow dance in April.
 - Dake



- *Ryan Scott*. Honor roll recognition this week (lollypops). Looking to Staff Appreciation. Considering 8th grade dance.
- IHS
 - *Adrinne Raines*. Staff appreciation May 3. Decision day for seniors at the end of May. Working on Seabreeze day after the Ball (parent event, support from WICPTSA and WIF, safe celebrations require parent sponsorship). (Don't get a good turnout for the after-prom parties; used to do a welcome back picnic before COVID, field day was another option.)
- *No reps reporting from Briarwood, Brookview, Colebrook, Listwood, Southlawn, and Iroquois.*
- Principal Report
 - *Kelly Santora (Southlawn/Listwood)*. K3 buildings are having open houses this month. 4 of 6 kindergarten open houses have happened. Briarwood, Brookview, Seneca have book fairs coming up. Southlawn Celebration of Creativity – online only this year (video). Dake honoring honor roll. Celebrating March Madness spirit week.

VII. Other Reports

- Membership
 - 198 Members.
- Spiritwear
 - *Erica Kane*. For equity in spirit wear, looking at going through one vendor for the whole district if there is buy-in from all the buildings, with shares of profits going to buildings. Parents, particularly if they have kids in multiple buildings, are confused under current system, a lot of extra work. Hope to kick off in September 2022. If you have special spiritwear needs, let us know to help with vetting vendors. Plan to include all spiritwear, including all the grade level shirts.
- WITA
 - Appreciation for WICPTSA from the union.
- Honorary Life in May, in person.
 - Maybe invite people who were honored last year.
- Candidate Night
 - Coming up in April. Over Zoom. More information coming.
- April Meeting
 - Dr. Johnson will present on the budget.
- Get Out the Vote
 - Reach out to PIG students at the high school to help; offer volunteer hours?

VIII. Meeting Adjourned



General Meeting

April 12, 2022

7 pm

Minutes

I. Meeting opened at 7:04.

II. Acceptance of meeting minutes. Nicole Raisanen moved. Passed.

III. Treasurer's Report

- *Melissa LeVesque.*
 - Bank balance \$51,633.71.
 - Still opportunity to request staff appreciation funds from Central PTSA – just submit a revised budget to Melissa.

IV. IHS Student report. Play last two weekends; musical. Spring comedy parts posted this week. Talent show. Spring sports beginning: track meets, other sports first games. Class of 25 working on fundraisers for Ukraine; class competition, selling sunflowers with positive messages displayed in the Commons. Jr prom is now Friday May 27, theme Hollywood.

V. Administration/Principal/School Reports:

- District
 - *Michelle Cramer (Assistant Superintendent of Human Resources).* Students participated in Youth Voices Conference at SUNY Buffalo.
- Seneca
 - *Andrea Horton.* Open house ice cream social. Artistic showcase last Friday, held at the high school. Staff appreciation week coming up. Bookfair going on. Carnival at the end of May. Looking forward to K and 3 moving up.
- IHS
 - *Adrinne Raines.* Staff appreciation, Heart of the Eagle awards coming within the next couple of weeks. Participating in Ukraine relief, opening to all the schools – Jennie Fox coordinating to expand to other schools, trying to figure out how parents can buy sunflowers. Working on food trucks for vote day. Senior events.
- Principal Report
 - *Alecia Zipp-McLaughlin (IHS).* Briarwood successful bookfair and open house. Colebrook open house. Colebrook and Briarwood looking forward to K and 3 moving up, thanks to PTSA. Brookview – open house, bookfair, open house. Make your own Sunday and bookfair. Listwood – t-shirt drive. Southlawn dessert fundraiser. Iroquois – thanks to PTSA for organizing upcoming teacher appreciation. Rogers glow dance. Dake 8th grade dance June 10, incoming 7th grade parent presentation April 27 at 6:30 at HIS. Self-guided building tour for parents at 5:30. Incoming Darke students have opportunity to see building during summer orientation. IHS – excited for decision day (May 2), senior events and celebrations, staff appreciation luncheon.

VI. Other Reports



- Talking about different ways to gather electronic payment. PTSA doesn't have a Square device, we can take credit cards but not Venmo/CashApp.
- WITA
 - *Name*. Thank you to PTSA.
- Helmer
 - *Nicole Raisanen*. Spring field trips coming up. Hosting outdoor ed in June. Pancake pickup fundraiser went well, good turnout.
- Honorary Life
 - *Erica Kane*. Will be in June, will have more info coming out, including date (will be our last meeting, but date may be rescheduled depending on honoree's availability).

VII. Superintendent Presentation

- **Update on fundraising conversations** – how, what, what tools. Making sure everyone is well-informed about our policies, including our DEI policy, and then groups will make their own decisions. The district will decide whether to publicize. More work to be done internally around tracking, approvals for district fundraising activities.
- **2022-23 WI Budget Proposal Draft (to be approved by the Board on Thursday 4/14)**
 - Tax levy +2.98%. Tax cap compliant, 2% increase = inflation
 - Total budget increase 6.39%
 - Budget increase less than inflation (8.5%)
 - Personnel
 - K-12 +1 FTE
 - SpEd +3 FTE
 - Operations/Security
 - Director of Safety and Security
 - Maintenance Mechanic, Grounds equipment, contingent security worker (based on forthcoming security assessment)
 - Helmer Nature Center
 - Returning naturalists expenses to the general fund
 - **Capital project**
 - **Security upgrade – teller-style window at Rogers/Southlawn entrance.** (Iroquois upgraded in emergency expenditures).
- **Board member elections**
- **Separate initiative - Capital Reserve**
 - 10-year, \$20 million authorization
 - \$20 million is typical for districts our size
 - Undergoing a building condition survey this summer; \$33 million of potential capital work identified
- **Pinegrove Acquisition**
 - Proposition to purchase Pinegrove from the town
 - Up to \$1.1 million



- Utilize space for enhanced Helmer instructional space, additional tutoring, flexible STEAM/Community Ed and future PreK classrooms

VIII. Reminder about upcoming events.

IX. Meeting Adjourned at 8:00.



General Meeting

May 10, 2022

7 pm

West Irondequoit School District Office * 321 List Ave., Rochester, NY 14617

Agenda

- I. **Meeting opened at 7:04**
- II. **Vote to approve April 12, 2022, meeting minutes. Erica Kane moved. Approved.**
- III. **Introductions.**
- IV. **IHS Student report. No student.**
- V. **Treasurer's Report**
 - Bank balance. \$50, 543.23
- VI. **School Board.** Rosa Vargas-Cronin. Working on Code of Conduct for next year.
- VII. **Building Reports (Annual Reports)**
 - WICPTSA VP Administrative Affairs. Erica Kane. Third grade moving up, spirit wear, year books, wrapping up staff appreciation.
 - Seneca. Tammy Hittepole. Book fair coming up, carnival coming up. Third grade moving up, yearbooks.
 - Rogers. Becky Weber. Had spirit wear, glow dance. Staff appreciation last week. Helping with volunteers for sports day. Principal meeting next week to plan.
 - Dake. Jami Encina. Staff appreciation last week (lots of donations). Awards ceremony tomorrow. Honor roll next week. Eighth grade dance June 10. PTSA providing favors for the dance. Darien Lake trip.
 - IHS. Adrinne Raines. Ball. Helping to distribute yearbooks. Food trucks set up at the high school for the district vote. Seabreeze for the Seniors. Arts fest. Trying to get senior celebrations back to normal post-COVID. WIF made generous donation to the seniors.
- VIII. **Administration/Principal Reports**
 - District. Michele Cramer. Thursday honoring 30 teachers and administrators receiving tenure at the Board Meeting. On Thursday, postponed from last week, Haudenosaunee flag raising ceremony. End of the year celebrations. Thank you to PTSA. District is available to answer budget questions.
 - Principal Report. Alicia Spitz. Thank you to PTSA and the families for teacher and staff appreciation events and gifts. Lots of planning for end of year events -K moving up, 3rd grade moving up, 6th grade moving up. At Rogers, Builders Club made blankets to donate (supported by PTSA by donating materials). Brookview and Seneca – creative arts nights events.
- IX. **Upcoming events**



- Red Wings Game May 22. Ask Melissa LeVesque if you have any questions.
- Honorary life at Brookview on June 14 at 7 pm. Excited to celebrate the honorees.

X. Other reports

- WITA. Maureen Bacchetta. Thank you for staff appreciation! Wow! There will be a new WITA rep next year.

XI. Funding for Year End Celebrations

- WICPTSA wants to support schools if they need help with the end of the year event.
- Are there any ideas?
 - Kona Ice, JoJos Cool Bus, Netsin's
 - Make sure there is something allergy friendly whatever option you pursue
- We can coordinate as a central PTSA or just give cash to people. Executive committee will discuss and reach out to school reps.

XII. Signs for Get Out the Vote

XIII. Meeting adjourned at 7:33.